

COURSE CONTENT OVERVIEW

# Fire Warden Training

This Fire Warden Training course will give you the confidence you need to understand fire safety in the workplace and recognise your responsibilities when it comes to ensuring safety during an emergency.

By taking this training, you will develop the strong theoretical knowledge of fire safety needed to fulfil your role as a fire warden.

### **Module 1: Roles and Responsibilities**

This module outlines your responsibilities as a fire warden and the actions you must take to ensure the safety of yourself and others during an emergency. It sets the context for fire safety in the workplace, including the responsibilities of others, such as the responsible persons and local authorities.

- Why is fire safety important?
- Roles and responsibilities
- Fire warden duties

### **Module 2: Understanding Fire**

This module equips you with an understanding of the causes of fire through the fire triangle. It provides you with key knowledge required to fulfil your role effectively.

- The fire triangle
- Classes of fire
- Dangerous substances
- Hazard labelling and packaging

### **Module 3: Fire Risk Assessments**

This module discusses the importance of proper risk assessments in the workplace. It covers the steps a competent person will follow to complete a fire risk assessment in line with the hierarchy of fire protection and how you may be asked to assist a fire warden.

- Fire risk assessments
- Identifying the hazards
- Determining who may be harmed and how
- Implementing precautions
- Hierarchy of fire protection
- Raising concerns
- Assisting with risk assessments

### **Module 4: Fire Safety Arrangements**

This module outlines the fire safety arrangements that should be present in your workplace and your role in maintaining a fire-safe environment. This includes a knowledge of fire extinguishing methods to allow you to respond effectively in an emergency.

- Fire prevention measures
- Good housekeeping
- Fire detection and warning systems
- Emergency lighting and fire signs
- Fire extinguishers and fire blankets

### **Module 5: Emergency Procedures**

This module provides you with an understanding of how you should respond to a fire emergency in your workplace. It outlines the importance of clear plans, evacuation procedures and practised responses.

- Emergency plans
- Evacuation routes and procedures
- Evacuation procedures for at risk groups
- Fire warden duties during evacuations
- People's behaviour
- Fire drills

## Aims of the training

By the end of this course, you will be able to:

- Outline your responsibilities as a fire warden.
- Explain the different categories of fire and recognise common causes of fires in the workplace.
- Recognise fire risks and help apply control measures to prevent and minimise fire risks.
- Help implement the organisation's emergency plans and evacuation procedures in the event of a fire.