

Ladder inspection checklist

Date and time of inspection:		Inspected completed by (name and address):	
Ladder identification:	Ladder length (ft.):	Ladder type:	Location of inspection:

General ladder inspection (to be filled in for all types)	YES	NO
Are the joints between steps/rungs and side rails securely fastened?		
Are all fittings securing the ladder intact and undamaged?		
Are all steps and rungs straight and free from any damage or wear?		
Are the feet of the ladder in good condition and free from damage?		
Are the locking mechanisms operational, undamaged and able to be fully engaged?		
Are all ladder components free from any sharp surfaces or edges?		
Are all the stiles in good condition without any bent or missing?		
Is the ladder clean and free of any contamination?		
Is the instruction label present and readable?		
Is the ladder completely stable when on an even surface?		

Ladder inspection checklist

Extension ladder	YES	NO
Is the fly section fully secured to the base section?		
Are all guides, brackets and rung locks free from damage, secure and functional?		
Are all extension locks free from any damage, securely attached and functional?		
Is the pulley system in good condition and operational?		
Stepladder	YES	NO
Is the spreader free from any damage, fixed securely and unbent?		
Are the spreader and any locking devices fully operational?		
Telescopic ladder	YES	NO
Is it operating correctly, and is each locking mechanism working properly?		
Combination and multi-purpose ladder	YES	NO
Is the locking mechanism able to be properly engaged and free from damage?		

Are there any other defects, damages or safety concerns?

Ladder inspection checklist

Any actions taken to solve or manage the issues identified?

Are any further actions needed?

Is the ladder safe and able to continue being used?

YES

NO

Signed: